**FACULTY OF ENGINEERING**

**KNS4440 Integrated Design Project 1**

**Inception Report Evaluation (15%)**

<table>
<thead>
<tr>
<th>Group No.</th>
<th>Semester &amp; Session</th>
<th>Project Title</th>
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<tr>
<th>Max. Marks</th>
<th>Descriptors</th>
<th>Score</th>
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</thead>
</table>
| **1. Format**
  - Title page.
  - Consistent font and spacing.
  - Properly labeled figures and tables.
  - Table of contents, list of figures and tables are properly numbered into section and subsections with page number.
  - Equations numbered.
  - References are written in correct format.
  - Appendices are used when necessary.
  - Within reasonable length of progress report. | 10 | Impressive (10) Good (8 – 9) Satisfactory (5 – 7) Fair (3 – 4) Weak (0 – 2) |
|**2. Company Profile**
  - Company Background
  - Company Organization Chart
  - Job Description | 10 | Impressive (10) Good (8 – 9) Satisfactory (5 – 7) Fair (3 – 4) Weak (0 – 2) |
|**3. Technical Aspect**
  - Environmental Issues
  - Project Constraints
  - Project Considerations and Requirements
  - Project Planning and Scheduling
|**4. Project Options**
  - Were there different project options presented?
  - Extent of the options presented | 20 | Impressive (19 – 20) Good (15 – 18) Satisfactory (9 – 14) Fair (5 – 8) Weak (0 – 4) |
|**5. Recommendation**
  - Were there any recommendations made from the project options?
  - Was the recommended solution supported by relevant justification? | 10 | Impressive (10) Good (8 – 9) Satisfactory (5 – 7) Fair (3 – 4) Weak (0 – 2) |

**TOTAL SCORE**

Comments:

Examined by : ___________________________  Signature : ___________________________

Date : ___________________________

*Guidelines for Descriptors*

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<thead>
<tr>
<th>Impressive</th>
<th>Good</th>
<th>Satisfactory</th>
<th>Fair</th>
<th>Weak</th>
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</thead>
<tbody>
<tr>
<td>Exceptionally clear presentation; all major points sufficiently addressed; very</td>
<td>Clear presentation; almost all major points sufficiently addressed; generally thorough and</td>
<td>Generally acceptable, some points sufficiently addressed and some need minor</td>
<td>May require major revision; include substantial and consistent errors.</td>
<td>Require major revision in almost all major points; include very substantial and</td>
</tr>
<tr>
<td>thorough and comprehensive; exemplary work.</td>
<td>comprehensive improvement.</td>
<td>consistent error; fail to provide clear presentation.</td>
<td></td>
<td></td>
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</tbody>
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