



INDUSTRIAL TRAINING REPORT
FACULTY OF RESOURCE SCIENCE AND TECHNOLOGY
UNIVERSITI MALAYSIA SARAWAK

Name: Student No.:

Academic Programme Code: Academic Session:

Please ensure you have followed the instructions for each section when completing this form. The report shall be prepared on single line spacing, Times New Roman font, Regular font and font size 12. Type ONLY within the spaces provided below. Do not exceed the maximum number of words or pages required for each section. Submit the report (hardcopy), in addition to the student log book being submitted separately to the faculty upon completion of your training attachment.

1. **Title** Give a brief descriptive title for the training activity. Maximum 20 words

2. **Keywords** Provide a set of not more than 6 keywords describing the industrial traineeship's specific objectives, activities and results of the training programme

3. **Objectives** Provide a brief description of your personal and professional development objectives of the training programme. Do not type beyond this page.

4. **Description of the training programme** In this section, provide the following details for reference: (i) Name/address/contact details of institute/company/laboratory, (ii) training supervisor(s) and other relevant persons contacted (give contact numbers, attach name cards in Section 6 – Appendices), (iii) subjects discussed/work done/important observations (put detailed results, digital images, figures, tables, relevant literature used, Gantt Chart of the weekly training schedule and other relevant illustrations in Section 6), (iv) your personal assessment of the benefits that you have gained from your industrial attachment, (v) where appropriate (e.g laboratory or field studies), a short description of methodology for laboratory and field techniques acquired with cited literature when available. Fill in pages 2-4 only.

5. **Conclusions and further prospects** Provide (i) a brief statement on the main aspects of the traineeships experience, (ii) brief information on the benefits (and disadvantages if applicable), (iii) any further follow-up initiatives concerning your academic studies or career prospects, (iv) plans for further cooperation between the training agency and FRST. Fill in page 5 only (You may also put supporting information in Section 6 – Appendices).

6. **Appendices** Provide relevant additional or supporting information about item 4 in this section. Begin with page 6 but do not exceed page 10